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ER-85-1635

Office of Legislative Liaison
Routing Slip

TO:		ACTION	INFO
1.	D/OLL		X
3.	DD/OLL		X
3.	Admin Officer		
4.	Liaison		X
5.			X
			X
			X
			X
10.			

STAT

STAT

SUSPENSE _____ Date

Action Officer:

Remarks:

STAT

19 Apr 85

Name/Date

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EXECUTIVE SECRETARIAT

ROUTING SLIP

TO:		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR		X		
4	D/ICS		X		
5	DDI		X		
6	DDA		X		
7	DDO		X		
8	DDS&T		X		
9	Chm/NIC				
10	GC		X		
11	IG		X		
12	Compt		X		
13	D/Pers				
14	D/OLL		X		
15	D/PAO		X		
16	SA/IA				
17	AO/DCI				
18	C/IPD/OIS		X		
19	NIO				
20	VC/NIC		X		
21					
22					
	SUSPENSE		Date		

Remarks

STAT

Executive Secretary

19 April 85

Date

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NATIONAL SECURITY COUNCIL
WASHINGTON, D.C. 20506

1635

April 16, 1985

NSC

Record

MEMORANDUM FOR AGENCY COUNTERPARTS

SUBJECT: Release of National Security Council Documents

We are concerned about recent instances where National Security Council (NSC) originated documents were disseminated outside of recipient agencies without our concurrence. I would like to take this opportunity to remind you of the obligations your agency has in regard to the release of NSC originated documents.

The "third-agency" rule requires an addressee agency to obtain the permission of the originating agency before transmitting documents or information to a third party, including other agencies, the Congress, the courts, and the public. Therefore, when processing a request for documents involving information originating at the NSC, you should forward such documents for NSC review prior to release. Our policy remains to release such documents and information wherever possible, but our obligation to protect certain categories of information necessitates review prior to release. This obligation extends to both classified and unclassified documents, since the latter may contain policy-deliberative or other exempt or privileged information.

Thank you for your attention to this matter. We will, of course, apply this standard to our review for release of documents and information originating in your agencies.

Robert M. Kimmitt
Executive Secretary

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Mr. Donald P. Gregg
Assistant to the Vice President for
National Security Affairs

Mr. William B. Staples
Executive Secretary
Arms Control and Disarmament Agency

Mr. Malcolm H. Butler
Executive Secretary
Agency for International Development

Mr. Beryl Sprinkel
Chairman-designate
President's Council of Economic Advisors

[redacted] STAT
Executive Secretary
Central Intelligence Agency

Mrs. Helen Robbins
Executive Assistant to the Secretary
Department of Commerce

Colonel R. J. Affourtit
Executive Secretary
Department of Defense

Mr. William Vitale
Executive Secretary
Department of Energy

Mr. Edward O'Malley
Assistant Director, Intelligence Diviision
Federal Bureau of Investigation

BG George Joulwan
Executive Assistant to the Chairman
Joint Chiefs of Staff

Mr. Stephen Galebach
Special Assistant to the Attorney General
Department of Justice

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Chief of Staff
National Security Agency

Mr. Alton Keel
Associate Director for National Security and
International Affairs
Office of Management and Budget

Dr. George Keyworth
Director
Office of Science and Technology Policy

Mr. Nicholas Platt
Executive Secretary
Department of State

Mr. Edward Stucky
Acting Executive Secretary
Department of the Treasury

Mr. C. William LaSalle
Chief of the Executive Secretariat
U. S. Information Agency

Mr. Dennis Whitfield
Executive Assistant to the
U.S. Trade Representative

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